**Shawn Christopher Hamilton**

*Production / Manufacturing / Warehouse*

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401 S. Emporia, Wichita, KS 67202

**Summary of Qualifications**

* 4 years’ of experience working in production manufacturing and warehouse environments.
* Experience training new warehouse employees through excellent social skills.
* Strives to complete tasks to the highest expectations of supervisors the first time.
* Gold Level Kansas Work***READY***! National Career Readiness Certificate
* Previously certified to operate forklifts through JM Staffing and Lohmann Rauscher.

**Professional Skills**

* Employee training/supervision
* Shipping & receiving
* Loading/unloading trucks
* Order pulling, packing, and processing
* Invoice verification, tabulation, and rotation
* Scanners, scales, and computer systems
* Palletization

**Professional Experience**

Warehouse/Production Worker *JM Staffing* Topeka, KS 2011-2012, 2014-2016

* Utitlized forklifts and pallet jacks to move palletized products.
* Verified accuracy of incoming shipments per invoices.
* Pulled, packed, and processed orders for shipment.
* Rotated inventory and selected products by lot number for shipping.
* Inputted inventory levels into computer systems.

Contingent Worker *Labor Pros, LLC* Topeka, KS 2007-2008

* Boxed and palletized products for Reser’s Fine Foods.
* Loaded and unloaded trucks on incoming/outgoing shipments and deliveries.
* Tabulated inventory and rotated stock to maintain freshness and clear out excess inventory.

Shipping & Receiving *Lohmann Rauscher, LLC* Topeka, KS 2003-2004

* Supervised up to 30 employees and trained new hires on standard operating procedures.
* Used computers and scales to process and prepare orders for customers.
* Maintained accurate inventory records through regular counts and rotation.

**Education**

* Kansas Work***READY***! Certificate *Barton Community College* 2017
* OSHA Forklift Operation Certificate *Reser’s Fine Foods* 2003
* Electronics Technology (23 hours) *Kaw Area Technical School* 2002